



OFFICE OF CONSUMER AFFAIRS
One South Station • Boston, MA 02110

DIVISION OF INSURANCE - Julianne M. Bowler, Commissioner
• (617) 521 - 7794 • Fax (617) 521 - 7576

**APPLICATION FOR RENEWAL OF PUBLIC INSURANCE ADJUSTER LICENSE –
CORPORATIONS, PARTNERSHIPS & LIMITED LIABILITY COMPANIES**

INSTRUCTIONS -- In order for us to process your application you must:

- Answer every question accurately and completely. Incomplete applications will be returned.
- Each individual member to be listed on this license must currently be licensed as an Individual Public Insurance Adjuster.
- Sign and date the application.
- Submit an application for each licensed officer (member) who holds an Individual Public Insurance Adjuster License with a check for \$66.66 per officer (member) payable to the Division of Insurance.
- **NOTE: Fees are non-refundable**
- **Please Note – Your renewal application must be received at the Division of Insurance on or before the expiration date of your current license.**

Non-Residents:

- License must be verifiable through the NAIC Producer Database (PDB) or a home state Letter of Certification must be dated within 90 days

If you have any questions or need assistance, please contact Licensing at (617) 521-7794.

The application form with your check should be mailed to:

Division of Insurance
Producer Licensing Section
One South Station
Boston, Massachusetts 02110 - 2208

Any false statement in this application is punishable as perjury under Ch. 268 Mass. General Laws and may result in the revocation of your license(s).

Please Print or Type

To the Commissioner of Insurance:

Fed ID # _____

Application is hereby made for the renewal of a Public Insurance Adjuster License issued to:

Insert exact name of the Corporation, Partnership, or Limited Liability Company as it will appear on the license. **You may only solicit business in the name shown above.**

Specify only Officers or Directors, Members or Partners with authority to solicit, list their names and all of the titles of office held by each person.

Complete one of these applications for each person named above.

- | | | | | | |
|----|---------------------------|--------|-------|--------|--------------------------------------|
| 1. | Full Legal Name: | _____ | _____ | _____ | _____ |
| | | Last | First | Middle | Jr./Sr. |
| 2. | Social Security #: | _____ | | | 3. Date of Birth: ____ / ____ / ____ |
| 4. | Home Address: | _____ | | | 5. Tel # ____ (____) ____ |
| | | Street | City | State | Zip |
| 6. | Business Address: | _____ | | | 7. Tel # ____ (____) ____ |
| | | Street | City | State | Zip |
| 8. | Residence (last 5 Years): | _____ | | | |
| | | Street | City | State | Zip |

9. Occupation (last 5 Years):
 From / / to / / Duties or Title: _____
 Employer's Name: _____
 Address: _____
 Street City State Zip
 Occupation (last 5 Years):
 From / / to / / Duties or Title: _____
 Employer's Name: _____
 Address: _____
 Street City State Zip

10. Do you engage in any business other than public insurance loss adjustment? [] Yes [] No
 If YES, please describe (include amount of time spent): _____

11. Since your last renewal, have you made any revisions to your written public insurance adjusters contract? [] Yes [] No
 If YES, has the written contract been approved? [] Yes [] No

12. Has any insurance commissioner or department ever suspended, cancelled, or revoked any license issued to you as a producer or motor vehicle damage appraiser, or ever refused to issue or renew any such license, or have you ever surrendered any such license or has any insurance company cancelled any contract of employment or an appointment of, or a license to you as its producer for any reason, or has any other public official or court ever suspended, cancelled or revoked any license or authority of any kind issued to you to pursue any trade, calling, or profession or refused to issue or renew any such license or authority or discharged or removed you from any public office or position?
 [] Yes [] No (If YES, attach details)

13. Is any company or producer claiming that you are now indebted to them for overdue collected insurance premiums?
 [] Yes [] No (If YES, attach details)

14. Have you ever been convicted of, or arrested or prosecuted for, any crime or offense against the laws of this or any other state or country, or plead nolo contendere to any indictment or complaint for such crime or offense, or is there pending against you any indictment, complaint, or proceeding for a violation of such laws?
 [] Yes [] No (If YES, attach details)

15. Have you ever changed your name through a court of law?
 [] Yes [] No (If YES, attach details, i.e., court and date of change.)

16. If the applicant is to conduct business under any name or title other than his real name, a certificate must be filed with the City or Town Clerk as required by Section 5 of Chapter 110 of the General Laws; however, prior to filing same, approval should be obtained from this Department. A copy of such certificate certified by the City or Town Clerk must be filed with this Department (Applies to Partnership ONLY).

17. I have read and I am familiar with Section 174C, Chapter 175 of the General Laws, commonly called "The Ten Per Cent Law"
 (If not, so state.) _____

18. I have read and I am familiar with the insurance laws of the Commonwealth of Massachusetts regarding insurance and the duties and obligations of Public Insurance Adjusters. I intend to act and hold myself out and carry on business in good faith. I hereby certify that I have complied with all the laws of the Commonwealth relating to taxes. I hereby verify the foregoing answers and statements and declare that they were made under the penalties of perjury. At any time, if any of the above information changes, I will notify your office.

Dated at _____ this _____ day of _____, _____ YEAR
 _____, Applicant _____
 full signature print name

Please Note: This application must be signed by the applicant personally. Your signature constitutes your understanding that you have complied with all of the Commonwealth's laws regarding taxes.